

## SplinterCon Visa Application Guide for Conference Attendees

Once you have received confirmation of your registration and invitation to the conference, please review the guide below to see whether you require a Canadian visa, which type and the process for obtaining one. The type of entry document you will require varies based on factors like your travel document, country of issuance, nationality, and method of travel to Canada. To determine whether you need a visitor visa or an Electronic Travel Authorization (eTA), please visit the official website: [Canada Visa Information](#)

### 0. eTA

Many nationalities or circumstance require you to only have an electronic travel authorization (eTA) which must be requested and received prior to travel <https://www.canada.ca/en/immigration-refugees-citizenship/services/visit-canada/eta/apply.html>

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Here are the steps to apply for a Business Visitor Visa:

### 1. Register on IRCC Portal:

Follow the detailed instructions provided on the IRCC Portal Registration Page <https://www.canada.ca/en/immigration-refugees-citizenship/services/visit-canada/portal-application-process.html>

### 2. Gather Supporting Documents:

Ensure you have all the necessary documents by referring to the Supporting Documents Checklist <https://www.canada.ca/en/immigration-refugees-citizenship/services/visit-canada/supporting-documents.html>

When completing your application, select "For Business" as the reason for your visit, as you will be attending a conference.

### 3. Application Submission:

- Apply for a visitor visa through the IRCC Portal.
- Complete and submit the [Application for Temporary Resident Visa \(IMM 5257\)](#)

### 4. During the Application Process:

- In section Details of Visit to Canada, Question 1 "What is the main purpose of your visit?", select "OTHER."
- Expect or request to receive a Letter of Invitation from eQualite

The cost for a Visitor Visa is CAD \$100.

### 5. After You Apply:

**Communicate to eQualite your application details, including:**

- First Name
- Last Name
- Passport country of issuance
- Visa application number

Send this information to [travel@splintercon.net](mailto:travel@splintercon.net)

## **BIOMETRICS**

- Biometrics may be required as part of your application. Here's what you need to know:
- You can only provide biometrics after receiving a letter from IRCC instructing you to do so. To receive this letter, you must pay the biometrics fee when you submit your visa application.
- If you apply at a Visa Application Centre (VAC), you can provide biometrics when you submit a paper application at the VAC if you have booked an appointment. If you choose to apply online at a VAC, you'll need to wait for the letter from IRCC instructing you to provide biometrics. Once you receive this letter, you can return to the VAC to complete the biometrics process.
- To register for a biometric exam, visit any VSF Global office. Find the nearest office here: [VSF Global Office Locator](#)

### **Biometrics Cost: CAD \$85**

We hope this guide simplifies the visa application process for your attendance at Splintercon. If you have any questions or need further assistance, please contact us [travel@splintercon.net](mailto:travel@splintercon.net)

We eagerly anticipate your arrival and participation in Montreal! Safe travels!